OFFICE ORDER

Sub: Re-constitution of Local Purchase Committee

As per approval by Secretary to the President, the Local Purchase Committee, for procuring goods between Rs. 15,000 - Rs. 1,00,000/- under Rule 146, of the GFRs 2005, is constituted for e-Governance Section, after withdrawal the name of Under Secretary (Admn.) as under:

1. Under Secretary (e-Governance)
2. Under Secretary (DDO)
3. Section Officer (RTI)

Copy to:

1. Under Secretary (Admn.)
2. Under Secretary (e-Governance)
3. Under Secretary (DDO)
4. PS to Director, For kind information of Director.
5. Section Officer (RTI).
6. PS to OSDP:- For kind information of OSDP.
7. PS to IFA-For kind information of IFA.
8. e-Governance Section
Subject:- Formation of Local Purchase Committee for procurement of gift items by Tour Section.

Reference circular number IV-12011/2/12-TS, dated 11 Jan 2016 on the subject cited above.

2. The Secretary to the President (Head of the Department) has approved the formation of new Local Purchase Committee (LPC) comprising the following Officers for procurement of various gifts to be presented by the Hon’ble President (debitable to budget head Tour Expenses- Purchase of Present):

(a) Under Secretary (Petitions)
(b) Under Secretary (Welfare)
(c) Section Officer (Invitation)

To all concerned
A Committee, comprising the following, is hereby constituted to make recommendations for purchase of stationery items, office equipments, sports items and livery items etc. costing above Rs 25,000/- and upto Rs 2,50,000/-.

I) Under Secretary(RTI)
II) Under Secretary(e-gov)
III) Under Secretary(GA)

2. The Committee will survey the market to ascertain the reasonableness of rate, quality and specification and identify the appropriate supplier.

3. Before recommending placement of the purchase order, the members of the committee will jointly record a certificate under Rule 155 of GFR 2017.

4. This issues with the approval of the Competent Authority.

(Davinder Kohli)
Section Officer(GA)

To all concerned