

PRESIDENT'S SECRETARIAT
(General Admn Section)

Rashtrapati Bhavan
New Delhi 110004

No.D-16013/1/05-GA

Dated the 19th July 2007

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Sirs,

Sealed quotations are invited for the purchase of **good quality shoes** for the Group 'C' & 'D' staff of the President's Secretariat from reputed firms/manufacturers/authorized dealers for the current financial year 2007-2008 as per nomenclature and quantity mentioned below. The estimated cost of the purchase is Rs.3.00 lakh approx. (Rupees three lakhs only)

	<u>Items</u>	<u>Qty reqd</u>
i.	Black leather shoes (specifications: Black colour/ Micro leather Softy/Air Max Sole/ Sizes: 5,6,7,8,9,10,11& 12)	650 pairs (approx)
ii.	Ladies leather sandals (Specifications: Black colour/ Micro leather softy/ PU Sole/ sizes: 4,5,6,7,8 & 9)	25 pairs (approx)
iii.	White canvas shoes (specifications: White colour/ Rubber sole/ sizes: 6,7, 8 & 9)	30 pairs (approx)

2. Tenderers are required to furnish their bids in **two parts** namely (a) **technical bid** and (b) **financial bid**. The technical bid should contain samples of the above mentioned items, Earnest money Deposit, Tax Identification Certificate and any relevant document which the firm wishes to submit. The financial bid should contain the price bid mentioning the rate quoted in words and figures. Details of rates, taxes, duties and discounts if any, may be quoted by the bidder. **Selection will be mainly on the basis of the quality of the samples received.** Samples without quotations will be treated as invalid. No tender will be accepted in person or otherwise after the specified date.

3. Quoted rates should be valid upto 31st March 2008.

4. The Technical bid and the Financial bid should be sealed by the bidder in separate covers duly inscribed with the words "**Technical Bid for Shoes**" and "**Financial Bid for Shoes**" respectively and addressed to the Deputy Secretary, President's Secretariat, Rashtrapati Bhavan New Delhi-110004. The quotations must reach this office on or before **31st July 2007 upto 5.00 p.m.** by post. The tenders will be opened by a board on 1st August 2007 at 3.30 p.m.

5. An earnest money of Rs.6,000/- (Rupees six thousand only) will be deposited by the firm in the form of an account payee Demand Draft/Pay Order in favour of pay & Accounts Officer, President' Secretariat, New Delhi. The earnest money of the firms whose quotations are not approved, will be refunded as quickly as possible. The firm which is finally selected will be required to make a Security Deposit of Rs.15,000/- (Rupees fifteen thousand only)

Yours faithfully,



(R.S. Rana)

Dy. Secretary