

PRESIDENT'S SECRETARIAT
(General Admn Section)

No.D-16023/1/2006-GA

Rashtrapati Bhavan,
New Delhi-110004
13 February, 2007

Sealed quotations are invited for stitching of uniforms of Group 'C' & 'D' employees of the President's Secretariat, Rashtrapati Bhavan consisting of items as given below from reputed tailoring firms for a period of **one year** from 1st May 2007 to 30th April 2008. The estimated cost would be Rs.7.00 lakh (Rupees seven lakh only).

A SUMMER UNIFORM				
A	S.No.	Particulars	Approx Qty to be stitched	Stitching Charges per piece (Rs.)
	i.	Terrycot coat (white/khaki/grey/navy blue)-with & without brass buttons	1250 nos	
	ii.	Terrycot pant (white/khaki/grey/navy blue)	1250 nos	
	iii.	Terrycot achkan (white) (with & without brass buttons)	300 nos	
	iv.	Red Belt (with & without zari/yellow border)	300 nos.	
	v.	Red Plasteron	150 nos.	
	vi.	Eepaulette	150 pairs	
	vii.	Terrycot collarless full sleeves shirt(white)	900 nos.	
	viii.	Terrycot /cellular full sleeves shirt (blue/khaki/	900 nos.	
	ix.	Safari Suit	80 nos.	
	x.	Petticoat	75 nos	
	xi.	Blouse	60 nos	
	xii.	Salwar Suit	32 nos	
	xiii.	Terrycot shorts	15 nos	
	xiv.	Breeches	20 pairs	
	xv.	Blue drill (Dangree)	60 nos.	
	xvi.	Cap	60 nos	
	xvii.	Gold embroidery work with complete (incl. cost of materials) on the plasteron, neck and cuff of the uniform of Special Driver	1 no	
		Gold embroidery work on the plasteron for Chief Butler	1 no.	
B WINTER UNIFORM				
	i.	Woollen coat (blue/khaki)	650 nos	
	ii.	Woollen pant (blue/khaki)	650 nos.	
	iii.	Woollen achkan (red)(with & without brass buttons)	150 nos.	
	iv.	Woollen belt (red)(wth & without zari/yellow border)	150 nos	
	v.	Woollen plasteron	150 nos	
	vi.	Woollen epaulettes	150 pairs	
	vii.	Woollen ladies coat	26 nos	
	viii.	Woollen overcoat	35 nos	
	ix.	Woollen blazer	17	
	x.	Woollen patties	30 pairs	
	xi.	Gold embroidery work with complete (incl. cost of materials) on the plasteron, neck and cuff of the uniform of Special Driver	1 no	
	xii.	Gold embroidery work on the plasteron for Chief Butler	1 no.	

2. Tenderers are required to furnish their **bids** in **two parts** namely (a) **technical bid** and (b) **financial bid**. The technical bid should contain work experience, Income Tax No. Registration No., personnel employed, equipment available and financial status. To assess the work potential, stitched samples comprising sets of one terrycot collarless full sleeves shirt & pant, coat & achkan, set of woollen achkan, pant & coat & one lady's coat and the **financial bid** quoting rates for items mentioned in para 1 be furnished. **Both the bids should be sealed separately and inscribed with the words "Technical Bid for Stitching of Uniforms" and Financial Bid for Stitching of Uniforms"**. The quotation is to be addressed to the Deputy Secretary, President's Secretariat, Rashtrapati Bhavan, New Delhi and to be dropped in the box placed at the Central Registry Section, Rashtrapati Bhavan, near Brassey Avenue, opposite Cathedral Church, New Delhi on all working days. The **last date** for dropping bids (both technical & financial) will be **23rd February 2007 upto 5.00 p.m.** The **technical bids will be opened at 3.30 p.m. on 26th February 2007 by a Board in General Administration Section**. Financial bids shall be considered only of those bidders whose technical bids have been approved by the Board.
3. This office will provide the basic cloth for both summer and winter uniforms and all other requirements needed for proper and finished stitching are to be met by the contractor.
4. The contractor will be required to use good clothing material (s), gold lace, gold braid, zari and brass buttons, zips etc for making uniforms. Best quality thread in stitching i.e. 3 ply nylon thread must be used. **The quality /brand of material proposed to be used in stitching may be indicated in the technical part of the bid**. There should be at least 8-10 stitches per centimeter and hemming at all the joints. The thread used should match with the colour of the fabric. The lining cloth used should be pre shrunk and of fast colour. Reference letters, if any, from reputed customers served earlier may also be attached.
5. The Contractor will also be responsible to make good the loss to any clothing material (s) issued to him for making the uniforms through theft, fire, or in any other way while the material is under the custody of the Contractor.
6. The Contractor will deliver the stitched uniforms at Rashtrapati Bhavan at his own cost within the prescribed period as indicated by this Secretariat at the time of placing the stitching orders.
7. The intending tenderers will be required to deposit a Demand Draft of 2% of the estimated cost i.e. Rs.14,000/- as Earnest Money in favour of Pay & Accounts Officer, President's Secretariat. **Tenders without stitched samples and requisite earnest money will be treated as invalid.**
8. The earnest money will be liable to be forfeited if the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
9. The payment will be made by cheque issued by the Pay & Accounts Officer, President's Secretariat after the receipt of the bills subject to the condition that stitched uniforms are received in good condition.
10. Measurements for the uniforms of the staff are required to be taken in the office premises during working hours.

11. All the alternations due to incorrect measurements and defective stitching/workmanship in new uniforms will be made by the Contractor at his own cost.
12. The first shortlist will be made on the basis of the Technical bids. Those firms which meet the prescribed specification/pass the quality test will be considered for opening the financial bids. The firm which is finally selected will be required to make a security deposit of 5% of the estimated cost i.e. Rs.35,000/- (Rupees thirty five thousand only). The earnest money of the firm, whose quotations/samples are not approved, will be refunded at the earliest.
13. In the event to breach of any term or condition of the contract, the Secretary to the President will annul the contract and have the work completed alternatively at the contractor's risk and expense without any further notice to him. The contractor will have no claim for compensation for any loss which he suffers in any case of default of the contracted terms. In case of any default by the contractor like poor stitching, not adhering to the time schedule etc., his security deposit will be forfeited.
14. The Secretary to the President reserves the right to accept or reject any quotation in whole or in part without assigning any reason thereof.



(R.S. Rana)
Dy. Secretary