

**PRESIDENT'S SECRETARIAT**  
(General Administration Section)

Rashtrapati Bhavan,  
New Delhi-110 004.

No. D-13039/1/11-GA

1<sup>st</sup> February, 2012

**Subject: Tender for providing services of trained security guards at –**

- (i) **President's Estate Clinic, North Avenue, New Delhi and**
- (ii) **Housing Complex of the President's Estate accommodation pool at G'Point.**

Sealed quotations are invited for providing 10 trained Security guards for a period of one year from 01.03.2012 to 28.2.2013 for round the clock security as under: –

- (i) 3 trained Security guards at the President's Estate Clinic, North Avenue, New Delhi and
- (ii) 7 trained Security guards at two gates (3 on two gate and one for night duty) of Housing Complex of the president's Estate Accommodation Pool at G. Point behind Dr. RML Hospital, New Delhi.

2. The likely expenditure in this regard is Rs.7 lakh (Rupees Seven lakh) approx.

3. Only registered and bonafide firms run by ex-servicemen having adequate experience of at least three years in the relevant field in Govt. Ministries/Departments/Govt. Organisations/PSUs/Corporate Sector etc and having the requisite competence/capacity to handle jobs of providing Security Personnel need only apply. A firm having any legal suit, criminal case pending against its proprietor or having been earlier convicted on grounds of moral turpitude or for violation of PF/ESI/Minimum wages Act or any other laws in force shall not be eligible.

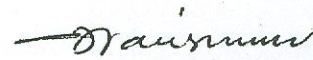
4. Tenderers are required to furnish their **bids** containing work experience, Income Tax No., Registration No., personnel employed, Earnest Money Deposit, Tax Identification Certificate, details of rates, taxes, duties and discounts (*in words and figures*) and any other relevant document which the firm wishes to submit. The bids complete in all respect superscribed "**Bid for providing services of trained security guards at (i) the President's Estate Clinic, North Avenue, New Delhi and (ii) Housing Complex of the President's Estate Accommodation Pool at G. Point, New Delhi-110001**" addressed to The Under Secretary (GA), President's Secretariat, Rashtrapati Bhavan, New Delhi-110004 should be dropped in the tender box placed at the Central Registry Section, Rashtrapati Bhavan, near Brassey Avenue, Opposite Cathedral Church, New Delhi on all working days between 9 a.m. to 5.00 p.m. **The last date for dropping the bids is 21.2.2012.** The bids will be opened by the Board on **22.2.2012.** Incomplete bid document will not be accepted. Late submission of tenders will not be accepted.

5. The intending tenderer will be required to deposit an account payee Demand Draft/Pay Order for Rs.14000/- (2% of the estimated cost) as earnest money in favour of **Pay and Accounts Officer, President's Secretariat, Rashtrapati Bhavan, New Delhi**. The earnest money of the firms, whose quotations are not approved, will be refunded as quickly as possible. The firm, which is finally selected, will be required to make a Security Deposit of 5% of the contract value.

6. In the event of breach of any terms or conditions of the contract, the Secretary to the President reserves the right to annul the contract and have the work completed alternatively at the contractor's risk and expense without any further notice to him. The contractor will have no claim for compensation for any loss which he suffers in any case of default of the contracted terms. In case of any default by the contractor, his security deposit will be forfeited.

7. In case of any dispute, the decision of the Secretary to the President of India will be final and binding on both parties. Further dispute, if any, will be settled in the court of law at New Delhi. The Secretary to the President reserves the right to accept or reject any quotation in whole or in part without assigning any reason thereof.

8. The NIT is also displayed on our website '[www.rashtrapatisachivalaya.gov.in](http://www.rashtrapatisachivalaya.gov.in)'.

  
(J.S. Lalringum)  
Under Secretary (GA)